## Good Manufacturing Practice (GMP) for Cosmetics Products (ISO 22716)

***19 Nov, 2013***

08:00-8:30 COURSE REGISTRATION

08:30 – 10.00 COURSE INTRODUCTION; Overview of Course

 Course delegates introduction

 Session 1 General principles of GMP

 Session 2 Personnel, training, sanitization, cleaning

10.30 – 11.00 Tea Break

12.30 – 1.30 Lunch & Prayer break

1.30 - 3.30 Session 3 Premises, equipment, qualification, calibration

**3.30 – 4.00 Tea break**

**4.00 – 5.00 Session 4: Documentation, records, materials, management**

5:00 End of Day 1

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**8.30 Session 5 Production, Quality control**

10.30 Tea Break

**11.00 Session 6 Complaints, deviations, returns, recalls, subcontractors, internal audit**

12.30 – 1.30 Lunch & Prayer break

**1.30 – 2.30 Question Session**

**03:00 End of Course**

**Note: All course times are approximate and can be modified.**